

# *Scholarly and Creative Activity Award*

## **2023**

SCA awards, supported by funds from the Office of Research and Innovation, are now administered directly by the Colleges that participate in this program.

### *Purpose*

Scholarly and Creative Activity (SCA) Awards, for amounts **up to** \$4,000 from the Office of Research and Innovation, are intended to enable work in the arts, humanities, and social sciences to enhance faculty member's scholarly and creative endeavors in areas for which there are few private and federal funding sources.

### *Restrictions*

- Funds must be expended by July 31, 2023.
- Funds from SCA Awards may **not be used** for travel to **workshops and conferences**. Travel reimbursement will be based on actual expenses (up to the GSA per diem limit) and **itemized receipts** will be required. In addition, certain items may **not be paid for** using these funds, for example, **alcohol, tips and gratuities, and gifts cards**.
- Only one SCA may be awarded to a faculty member every two years. Successful applicants are required to submit a one page written report before September 30<sup>th</sup> of the fiscal year following the award. In addition, **successful applicants will be required to be on the selection committee for the SCA grants the year after their grant completion. If you have received a SCA in the past, please include a copy of your one page written report with this year's application.**

### *Eligibility*

To be eligible for a SCA Award the faculty member must be employed on a **full-time basis in a tenured or tenure track position** in The College of Liberal Arts & Social Sciences.

### *Selection Criteria*

Proposals will be evaluated by a committee of faculty considering

- (i) The **intellectual significance or artistic merit** of the project, including its potential contribution to the field;
- (ii) The **feasibility of the plan of work**; the likelihood the project will be completed in the projected timeframe and the appropriateness of the budget.
- (iii) The **qualifications and expertise of the artist or scholar** in relation to the project goals and **the stage of the applicant's career**;
- (iv) The **potential for success**; the promise of the quality and the impact of any resulting publication or work of art;

### *Deadline*

Applications for the SCA Awards must be turned in by **5:00pm, November 7, 2022** to CLASS Dean's office (GAB 210) or electronically to [Pamela.Flores@unt.edu](mailto:Pamela.Flores@unt.edu)



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**2023**

Name: \_\_\_\_\_

***Section II - Project Budget***

	<b><i>Salaries &amp; Wages</i></b>	<b><i>Amount</i></b>
	Investigator Summer Salary	
	Graduate Student Salaries	
	Wages (hourly)	
<b><i>ITEMIZED COSTS*** (List each major category of cost, e.g., consumable supplies, equipment, postage, printing, research travel, professional fees)</i></b>		
	Grand Total	

Investigator Salary Notice: when you plan on requesting summer salary or salary for a graduate student, you must account for fringe benefits. Fringe benefits are calculated at an average rate of 25% and must be paid out of your SCA funds. For instance, if you request \$1,000 in summer salary, the amount you are actually paid out would be \$750. The remaining \$250 will be used to pay out fringe benefits. These may vary per individual based on taxes, retirement, etc.



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## Section IV - Research Compliance Checklist

If your proposed project involves any of the following, Please submit a copy of the approval letter or approval form from the relevant committee. If the proposal is selected, funding will not be released without the appropriate approvals. Check each box that applies to your project.

 Yes No

Use of human subjects in research. Website for the UNT Institutional Review Board (IRB): <https://research.unt.edu/research-services/research-integrity-and-compliance/human-subjects-irb>

 Yes No

Use of live vertebrate animals in research. Website for the UNT Institutional Animal Care and Use Committee (IACCUC): <https://research.unt.edu/research-services/research-integrity-and-compliance/animal-subjects-iacuc>

 Yes No

Use of bio hazardous agents, human materials or recombinant DNA molecules in research. Website for the UNT Institutional Biosafety Committee (IBC): <https://riskmanagement.unt.edu/environmental-risk/biosafety/institutional-biosafety-committee-ibc>

 Yes No

Use of radioactive materials, radiation producing devices, or lasers in research. Website for the UNT Radiation Safety Committee (RSC): <https://riskmanagement.unt.edu/radiation-safety-module1>

## Section V - Signatures

Applicant Name \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Chair Justification: \_\_\_\_\_

Chair Printed Name: \_\_\_\_\_

Chair Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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(For Dean's Office Use)

Funds Granted: \_\_\_\_\_

Dean's Signature: \_\_\_\_\_

Date: \_\_\_\_\_