**CLASS Dossier Confidentiality Agreement**

The new UNT Policy on Faculty Reappointment, Tenure, and Promotion (06.004) has added a reappointment vote by all eligible tenured faculty members in the unit to the process.

**II.D. *Each eligible tenured faculty member in the unit will vote whether to recommend the probationary faculty member for reappointment in the third year and each year thereafter. Each voting faculty member is responsible for reviewing the candidate’s dossier before voting. The chair will record and inform the faculty member of each year’s vote and provide documentation of the vote in the final dossier.***

It is common practice for members of review committees at the departmental and college level to maintain the confidentiality of the dossier’s contents and of their deliberations, **and this same level of confidentiality must now be maintained by each eligible tenured faculty member in the department**. This will maintain the integrity of the process and protect the identity of the external reviewers in the 6th year review.

Therefore, in order to gain access to the dossier and participate in the reappointment vote, faculty members must sign the confidentiality agreement below:

I hereby agree to maintain the confidentiality of the information contained in the candidate dossier. I will not discuss this information with the candidate or anyone who is not a tenured faculty member in my department or other authorized participant in the P&T process.

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_