



**CLASS Advisory Board Award  
for Excellence in Research, Scholarship, or Creative Activity**

Name: \_\_\_\_\_

Rank: \_\_\_\_\_

Department: \_\_\_\_\_

Years taught at college/university level: \_\_\_\_\_

Years at UNT: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of department chair: \_\_\_\_\_

Date: \_\_\_\_\_

ALL of the following documentation must be included in the application packet in the following order:

1. An application form signed by the award nominee and his/her chair.
2. A current curriculum vitae that highlights the nominee's accomplishments in research, scholarship, or creative activity. **(4 page max)**
3. A one-page description by the nominee of the project (or set of related projects) over the past 5 years that serves as the basis for the nomination.
4. Representative excerpts from the project (or projects). Can include (but are not limited to) conference abstracts, press releases, text from publication, blog posts, videos, etc. These should be **brief enough for someone to read, listen to, or view in half an hour or less**.
5. Two letters of recommendation, including one from the nominee's department chair and one more from peer faculty members at UNT or other institutions. The nominee is responsible for requesting the latter letter. **Do not include additional letters beyond these two.**
6. Evidence of the project's impact (e.g., reviews, citations, etc.).

The **complete** application packet should be submitted electronically in a single pdf file to the CLASS faculty council, via **Brent.Hall@unt.edu** by **5:00 p.m. on Monday, March 23, 2026**.

Evidence not in paper format (DVD, video, etc.) can be delivered to Brent Hall in the CLASS Dean's Office, GAB 210.