



**CLASS Advisory Board Award
for Excellence in Undergraduate Teaching**

Name: _____

Rank: _____

Department: _____

Years taught at college/university level: _____

Years at UNT: _____

Current teaching load:

Last year's teaching load:

Lecture hours: _____

Lecture hours: _____

Lab hours: _____

Lab hours: _____

Approximate total number of students:

Approximate total number of students:

Undergraduate: _____

Undergraduate: _____

Graduate: _____

Graduate: _____

Applicant's Signature: _____

Date: _____

Signature of department chair: _____

Date: _____

ALL of the following documentation must be included in the application packet in the following order:

1. An application form signed by the award nominee and his/her chair.
2. A current curriculum vitae that highlights teaching awards (received and nominated), teaching-related research efforts, teaching innovations, new courses developed, courses taught, etc., providing clear evidence that the nominee has made excellent teaching contributions to the university. **(4 page max)**
3. A one-page statement of the nominee's teaching philosophy and perceptions of his/her teaching activities.
4. A tabulated summary of departmental student evaluations over the past five years that show the nominee's relative standing in his/her department. (See spreadsheet on application website)
5. Two letters of recommendation, including one from the nominee's department chair and one more from peer faculty members or teaching colleagues in any CLASS department. The nominee is responsible for requesting the latter letter. **Do not include additional letters beyond the required two.**
6. 2 sample course syllabi.

The **complete** application packet should be submitted electronically in a single pdf file to the CLASS faculty council, via **Pamela.Flores@unt.edu** by **5:00 p.m.** on **Monday, 31, 2025.**